

Clare College Staff Appraisal Report

Staff Member:	
Job Title:	Department:
Date of Appraisal:	Reviewer:

Report of Objectives/Responsibilities for 2007	
1	Review of responsibilities in line with the Job Description:
2	Review of the previous year's objectives:
3	Summary as to how the job has developed over the last 12 months:
4	Aspects of the job that could be improved:

5	Difficulties that have been experienced and outline action plan:														
6	Objectives for the next 12 months:														
7	<table border="1"> <tr> <td colspan="2" data-bbox="240 904 1409 1003">Clare College Aims and Attributes:</td> </tr> <tr> <td data-bbox="240 1010 571 1088">Change Oriented</td> <td data-bbox="576 1010 1409 1088"></td> </tr> <tr> <td data-bbox="240 1095 571 1173">Flexible</td> <td data-bbox="576 1095 1409 1173"></td> </tr> <tr> <td data-bbox="240 1180 571 1258">Motivated</td> <td data-bbox="576 1180 1409 1258"></td> </tr> <tr> <td data-bbox="240 1265 571 1344">Organised</td> <td data-bbox="576 1265 1409 1344"></td> </tr> <tr> <td data-bbox="240 1350 571 1429">Resilient</td> <td data-bbox="576 1350 1409 1429"></td> </tr> <tr> <td data-bbox="240 1435 571 1514">Relationship Builder</td> <td data-bbox="576 1435 1409 1514"></td> </tr> </table>	Clare College Aims and Attributes:		Change Oriented		Flexible		Motivated		Organised		Resilient		Relationship Builder	
Clare College Aims and Attributes:															
Change Oriented															
Flexible															
Motivated															
Organised															
Resilient															
Relationship Builder															
8	Personal development and training needs:														

Reviewer Signature	Date:
Comments	

Staff Member Signature	Date:
Comments	

College Officer Signature	Date:
Comments	